

Honors Advisory Board Meeting Minutes

Wednesday, September 7, 2016

Crane Room – 12:00 p.m.

Call to Order

In Attendance: Brian O’Neill (for Alizabeth Ballard, Admissions), Jennifer Ball, Jennifer Jenkins, Kelly Erby, Kerry Wynn (Associate Director, Honors), Martha Placeres, Matthew Cook, and Sean Stacey

I. Review of Minutes from March 2, 2015

II. Welcome to New & Old Members of the Honors Advisory Board

Alizabeth Ballard (Admissions), Brad Turnbull (Residential Living), Debbie Isaacson (SON), Dmitri Nizovtsev (Gen Ed Rep), Eric Gropitch (VPSL), Grant Waters (President HSC), Jean Sanchez (SAS), Jennifer Ball (SoBu), Jennifer Jenkins (Academic Success), John Burns (Education/Kinesiology), Katelynn Robinson (Vice President, HSC), Kelly Erby (Social Sciences), Martha Placeres (Creative & Performing Arts), Matthew Cook (Math & Natural Science), Megan Borth (WSGA), Michael Gleason (LI), Sean Stacey (Mabee Library), Vanessa Steinroetter (Humanities)

III. Honors Student Council Report

V. New Business

A. Review of Honors Advisory Board Subcommittees

1. Curriculum – purpose
 - a. Major purpose was to assist with the review of Honors Course Proposals and to help with creation of new honors courses
 - b. Need to review process for proposing courses and, in general, curriculum for honors students
2. Appeal – purpose
 - a. For students who do not get into program with extenuating circumstances
 - b. For students who fail to meet requirements two consecutive semesters with extenuating circumstances
 - c. Both Jennifer and David forwarded information to me (Michael M.) to assist in the development of a policy last semester.
 - d. Members on Curriculum Subcommittee serve on this committee as well.
3. Admission – purpose
 - a. Major purpose to assist with reviewing applications
 - b. Will schedule a meeting in which we discuss the application materials and process along with rubric used to evaluate applications.

- c. Last semester, board members agreed that students should be included on this committee so long as no identifying information was revealed.
 - 4. Scholarship – purpose
 - a. Major purpose is to assist with reviewing apps
 - b. Assist with decisions in awarding Brunt Scholarships as well as scholarships awarded at Spring Banquet
- B. Review of Course Proposals
 - 1. Preliminary review suggests that Michael M. needs to follow up with instructors and inquire about what makes the proposed courses different for honors students. Other members of the curriculum subcommittee will follow up Friday, September 9. At least one member has approved for honors offering in spring 2017.
 - 2. Will discuss our expectations at next HAB meeting concerning different requirements for honors students. Ultimately, we will want courses to provide some “enrichment” not otherwise provided (or something similar) for honors students.

VI. Announcements

- A. Next Meeting: Wednesday, October 5, 12:00 – 12:50 (Crane)
- B. Kerry will serve as a HAB rep at Honors Student Council Meeting (Wed., 9/14 from 4:00 – 5:15), and Jennifer Jenkins will serve as HAB rep at Honors Student Executive Council Meeting (Wed., 9/21 from 4:00 – 5:15). Michael M. will follow up once a room has been reserved.